

ASSIGNMENT 8

Textbook Assignment: "EDVR, ODCR, and DMRS," chapter 7, pages 7-1 through 7-21.

LEARNING OBJECTIVE: Recognize the purpose of the EDVR and identify the reasons ensuring for its accurate maintenance.

- 8-1. Which of the following statements describes the information found on the Enlisted Distribution and Verification Report (EDVR)?
1. A summary, by distribution community, of the present and future manning status of the activity
 2. A common reference for communicating manning status between an activity and its Manning Control Authority (MCA)
 3. A statement of account for verification by the activity, and a permanent historical record of an activity's enlisted personnel account
 4. Each of the above
- 8-2. The EDVR is distributed at what specific interval?
1. Monthly
 2. Quarterly
 3. Semiannually
 4. Annually
- 8-3. What activity or official distributes the EDVR?
1. BUPERS
 2. CNET
 3. CO, EPMAC
 4. CO, NETPMSA
- 8-4. Ships and squadrons receive what total number of copies of the EDVR?
1. One
 2. Two
 3. Three
 4. Four
- 8-5. Activities that receive EDVRs and require additional copies should take what action?
1. Contact BUPERS to request copies
 2. Contact EPMAC to request copies
 3. Contact CNET to request copies
 4. Reproduce copies locally
- 8-6. From what activity should your command request a microfiche copy of the EDVR?
1. BUPERS via ISIC
 2. EPMAC via ISIC
 3. EPMAC via MCA
 4. NRPC via MCA
- 8-7. Which of the following sections of the EDVR are NOT available on microfiche for SDS activities?
1. 1 and 2 only
 2. 2 and 3 only
 3. 1 through 3 and 11
 4. 4 through 9 and 12
- 8-8. Manning and assignment decisions are based on information contained in which of the following reports?
1. EDVR
 2. ODCR
 3. DMRS
 4. All of the above

8-9. While you are verifying your command's EDVR for completeness and accuracy, you discover errors. What action should you take?

1. Contact BUPERS and request they correct errors before issuance of the next EDVR
2. Contact CNET and request they correct errors before issuance of the next EDVR
3. Contact EPMAC and request they correct errors before issuance of the next EDVR
4. Take immediate action to correct the errors

8-10. You have submitted a message diary transaction to correct information contained on your command's EDVR. What action, if any, should you take next?

1. Contact BUPERS to request they make changes to the enlisted master record
2. Contact EPMAC to request they update their computer data
3. Make proper annotation on the EDVR
4. None; no action is required

8-11. You should keep any notation on the EDVR for what specified period of time?

1. Until the correct information is reflected
2. 2 weeks
3. 3 weeks
4. 4 weeks

8-12. You have submitted information to update the EDVR. What is considered a reasonable period for waiting to make sure that information has been corrected?

1. 1 to 2 months
2. 2 to 3 months
3. 3 weeks
4. 4 weeks

8-13. If you determine that information has not yet been reflected on the EDVR despite the passage of a reasonable period, what action, if any, should you take?

1. Wait for another 3 weeks
2. Call BUPERS and inquire as to the delay
3. Send tracers or make calls to EPMAC and inquire as to the delay
4. None; no action is required

Learning Objective: Identify the various sections of the EDVR and then recognize information they contain.

SECTIONS OF THE EDVR			
A.	SECTION 1	G.	SECTION 7
B.	SECTION 2	H.	SECTION 8
C.	SECTION 3	I.	SECTION 9
D.	SECTION 4	J.	SECTION 10
E.	SECTION 5	K.	SECTION 11
F.	SECTION 6	L.	SECTION 12

Figure 8A

IN ANSWERING QUESTIONS 8-14 THROUGH 8-26, REFER TO FIGURE 8A. SELECT THE EDVR SECTION DESCRIBED IN THE QUESTION.

8-14. Members not appearing in EDVR sections 1 and 2 who are on board the activity for temporary duty.

1. A
2. B
3. C
4. D

8-15. Diary Message Summary.

1. I
2. J
3. K
4. L

- 8-16. Total personnel on board the activity, except those in a deserter status, and those personnel who have been dropped from Navy strength accounts.
1. B
 2. C
 3. D
 4. E
- 8-17. Members who remain on the activity account in a deserter status or who have been administratively dropped from Navy strength accounts.
1. H
 2. G
 3. C
 4. A
- 8-18. Expired prospective losses, current losses, and losses expected to occur within the next 10 months.
1. A
 2. B
 3. K
 4. L
- 8-19. Distribution Navy Enlisted Classification Code (DNEC) Management.
1. E
 2. F
 3. G
 4. H
- 8-20. List of individuals who have earned Navy Enlisted Classification Codes.
1. H
 2. I
 3. J
 4. K
- 8-21. A list of all members under orders to report to the activity.
1. A
 2. B
 3. C
 4. E
- 8-22. NEC Billet and Personnel Inventory.
1. E
 2. F
 3. G
 4. H
- 8-23. The Duty Preference Listing.
1. H
 2. I
 3. J
 4. K
- 8-24. Information about the member's time-in-rate (TIR), Pay Entry Base Date (PEBD), and citizenship.
1. L
 2. K
 3. J
 4. I
- 8-25. Foreign military and civilians embarked.
1. A
 2. D
 3. H
 4. L
- 8-26. A numeric summary of an activity's personnel account.
1. B
 2. C
 3. D
 4. E
- THIS SPACE LEFT BLANK INTENTIONALLY.

8-27. Which of the following statements about the Message Diary Summary report is correct?

1. The report contains a list of all date-time-groups of messages received by BUPERS during the month
2. The report contains a list of all date-time-groups of messages received by BUPERS during the last 3 months
3. The report contains a list of all date-time-groups of messages received by EPMAC during the last 3 months
4. The report contains a list of all date-time-groups of messages received by EPMAC during the month and any messages from the previous month that were received after the "cut date"

8-28. As it relates to Message Diary submission, which statement describes the "cut date"?

1. The date within a month by which diaries must arrive at EPMAC, otherwise the transactions aren't reflected until the next EDVR
2. The date within a month by which diaries must arrive at BUPERS, otherwise the transactions are not reflected until the next EDVR
3. The 20th of the month, which is the date by which transactions must arrive in BUPERS, otherwise these transactions aren't reflected until the next EDVR
4. The 25th of the month, which is the date by which transactions must arrive at CNET, otherwise the transactions aren't reflected until the next EDVR

8-29. What activity/official maintains duty preferences on file?

1. BUPERS
2. CNET
3. CNO
4. SECNAV

8-30. What NAVPERS form identifies the Enlisted Duty Preferences sheet?

1. 1301/3
2. 1305/7
3. 1306/9
4. 1306/63

8-31. A member should submit an Enlisted Duty Preferences sheet if the information is incorrect on what section of the EDVR?

1. Section 8
2. Section 9
3. Section 10
4. Section 11

8-32. At what point will section 10 of the EDVR be mailed to your ship?

1. Monthly
2. Every 2 months
3. When BUPERS furnishes EPMAC duty preference information
4. When EPMAC furnishes BUPERS duty preference information

8-33. You should update the EDVR at what specified interval?

1. Every 6 hours
2. Every 12 hours
3. Daily, or as changes occur
4. Weekly

8-34. After your command receives the EDVR, you should verify it within what specified period of time?

1. 1 week
2. 2 weeks
3. 3 weeks
4. Within the month

- 8-35. After you have verified the EDVR, what action, if any, should you take?
1. Call BUPERS and inform them that action has been completed
 2. Call EPMAC and inform them that action has been completed
 3. Report compliance with verification requirements, and submit a memorandum (MEMO) transaction via the DMRS to EPMAC
 4. None; no action is required

8-36. What specific instruction contains information on verifying EDVRS?

1. DMRSMAN
2. EDVRMAN
3. EPMACMAN
4. MILPERSMAN

LEARNING OBJECTIVE: Identify the purpose of the ODCR and recognize the importance of maintaining it accurately.

8-37. Which of the following officials/activities prepares the Officer Distribution Control Report (ODCR)?

1. BUPERS
2. CNET
3. EPMAC
4. SECNAV

8-38. Officer billets and assignment information in the ODCR represent the computer data bank input by which, if any, of the following officials/activities?

1. BUMED
2. CNET
3. CNO
4. None of the above

8-39. The ODCR is prepared at what specified interval?

1. Monthly
2. Every 2 months
3. Every 3 months
4. Twice a month

8-40. What is the purpose of the ODCR?

1. To provide each activity with a routine system for verifying information contained in the MAPMIS officer personnel data bank
2. To provide the command with officer statistical data
3. To provide commands with officer promotion eligibility dates
4. To provide commands with officer career path information

8-41. To what instruction or publication should you refer for guidance on correcting discrepancies on the ODCR?

1. DMRSMAN
2. EDVRMAN
3. BUPERSINST 1301.40
4. BUPERSINST 1080.5

8-42. What total number of copies of the ODCR are distributed to authorized activities on a monthly basis?

1. One
2. Two
3. Three
4. Four

8-43. The validity of ODCR information depends on timely submission of accurate data to

1. EPMAC through the Diary Message Reporting System only
2. EPMAC through the Diary Message Reporting System and the Source Data System (SDS) only
3. BUPERS through the Diary Message Reporting System and SDS only
4. BUPERS through the Diary Message Reporting system, SDS, and other pertinent reporting systems

8-44. Your command's mailing address changes. What action should you take to make sure that your command continues to receive copies of the ODCR?

1. Notify BUPERS Message Diary section immediately and inform them of the change
2. Notify CNET and inform them of the change
3. Notify EPMAC Code 31 and inform them of the change
4. Notify OPNAV and inform them of the change

8-45. You have notified the appropriate activity about a change of your command's address, but you still don't receive ODCRS. What action should you take?

1. Notify BUPERS (PERS 1024D)
2. Notify EPMAC (Code 31)
3. Notify OPNAV
4. Notify SECNAV

LEARNING OBJECTIVE: Recognize the purpose of the Diary Message Reporting System and identify the format used for Message Diary submission.

8-46. What is the purpose of the DMRS system?

1. To reduce preparation time and eliminate mailing delays so there is more accurate personnel management and manpower information
2. To report personnel gain transactions
3. To report classified information to BUPERS
4. To report embarked TAD personnel

8-47. The DMRSMAN permits authorized activities to submit officer and enlisted transactions in what format?

1. Alphabetic
2. Coded
3. Numeric
4. Single-digit

8-48. Following the occurrence of an event, you should submit a DMRS within what timeframe?

1. No later than the next working day
2. Within 2 working days
3. Within 3 working days
4. Within 5 working days

8-49. What is the classification of all DMRS messages?

1. Confidential
2. Secret
3. Top Secret
4. Unclassified

8-50. What is the meaning of transaction code (TAC) 200?

1. Received for
2. Received for TAD
3. Transferred for TAD
4. Transferred for duty

8-51. What is the meaning of the "receipt" accounting category (ACC) 100?

1. For duty
2. TAD
3. TDY
4. TEMDUINS

8-52. Which of the following is an example of a Plain Language Address (PLA) that you should use when preparing diary messages?

1. BUPERS DIARY WASHINGTON DC
2. EPMAC NEW ORLEANS LA
3. EPMAC DIARY NEW ORLEANS LA//31//
4. NETPMSA DIARY PENSACOLA FL

8-53. Which of the following entries reflects a correct example of a diary message subject line?

1. SUBJ: MESSAGE DIARY//
2. SUBJ: MESSAGE DIARY FOR UIC 12345//
3. SUBJ: MESSAGE DIARY FOR USS RIBBONS UIC 12345//
4. SUBJ/MESSAGE DIARY FOR UIC 12345//

- 8-54. What is the purpose of a sequence number (SEQ) in a diary message?
1. To identify the day within the week that the diary message is being submitted
 2. To identify the hour within the day that the diary message is being submitted
 3. To identify the month the diary message is being submitted
 4. To identify the sequence number of the DMRS message being transmitted
- 8-55. What specific number of digits does the SEQ of a diary message contain?
1. One
 2. Two
 3. Three
 4. Four

- 8-56. A sequence number ends with what cycle number?
1. 50
 2. 60
 3. 99
 4. 100
- 8-57. When should you begin a new SEQ cycle?
1. At the end of the month only
 2. At the beginning of the fiscal year or after sequence number 99 is used
 3. At the end of the fiscal year
 4. At any time when the diary message cycle numbers have ended